

BUBBENHALL PARISH COUNCIL

59, Meadow Road, Wolston, CV8 3HL

Tel : 07957589626

Email : bubbenhallpclerk@gmail.com



TO : All Councillors, Bubbenhall Parish Council

Dear Councillor

You are hereby summoned to attend a meeting of Bubbenhall Parish Council at Bubbenhall Village Hall on 24th January at 7.30pm. Please forward any apologies for absence to me or the Chair.

A handwritten signature in blue ink, appearing to read 'Tracie Ball'.

Tracie Ball
Clerk and RFO
17th January 2023

Members of the public and press are welcome to attend

A G E N D A

32. **Apologies:** to receive apologies and approve reasons for absence
33. **Public participation:** to adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chair. If members of the public wish to raise issues which are not on the Agenda, they should notify the Clerk 5 working days prior to the meeting. Members of the public may not take part in the Parish Council meeting itself
34. **Declarations of interest**
 - 34.1 Councillors are reminded of the need to update their Register of Interest
 - 34.2 To declare any personal interests or prejudicial interests in items on the Agenda and their nature
 - 34.3 To receive, consider and approve any requests for dispensation relating to Agenda items
35. **Minutes of previous meeting:** 25th October 2022 and 6th December 2022.
36. **Progress reports/information** (items of update for Parish Council – not for decisions)
 - 36.1 Village Green update
 - 36.2 A445 Street lights update
 - 36.3 Sweet Briars update
 - 36.4 Green Shoots update
 - 36.5 Skills audit update
 - 36.6 Climate emergency plan update
 - 36.7 Update on PC adoption of village defibrillators
 - 36.8 Landfill Liaison Committee – date for March meeting
 - 36.9 Warm Hub update
 - 36.10 May Elections
37. **Planning applications and other statutory and non-statutory consultations:**
 - 37.1 To receive and comment on any other applications received
 - 37.2 To receive information on planning decisions and decide any actions as appropriate
38. **Adoption of Policies ;** to review and adopt policies – To discuss the next policy to be reviewed.

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39. Finance

- 39.1 To approve accounts for payment
- 39.2 Finance update for approval
- 39.3 To approve the use of DM Payroll Ltd, to administer the Parish Council Payroll.

40. **Matters relating to Youth Space and Recreation ground:** to receive update and any decisions. To consider quotes to remove trees overhanging tennis court.

41. **King's Coronation:** To discuss and make decisions as appropriate on how the village will celebrate the forthcoming event.

42. **Information items:** to consider and discuss items for information and comment if appropriate:

- 42.1 County Councillor report
- 42.2 District Councillor report
- 42.3 Police Crime report from PCSO Sharon Underwood
- 42.4 Matters relating to the parish from Councillors and Clerk – this is an opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas

43. **Budget and Precept 2023-24-** To discuss the draft budget and Precept for 2023-24 will be required by January.

44. **Confidential matters:** to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters.

Exclusion of Press and Public for Agenda Items 45 and 46 In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda item owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information. Reason for Exclusion – The exclusion is on the grounds that items of business to be discussed relate to personnel and staffing.

45. **Civility and respect Pledge** to consider the pledge (<https://www.nalc.gov.uk/our-work/civility-and-respectproject#take-the-pledge>) recommended by WALC.

46. **SWLP Call for sites** – to discuss sites put forward and make any decisions as necessary

47. **Future Agenda Items** – Councillors are asked to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

48. **Parish Council Communications (information for sharing)** - To receive suggestions for items for the Village website, Parish Council Facebook Page and Bubbenhall E-news.

49. **Date of Next Meetings** – To confirm Tuesday 7th March 2023 for the next regular meeting of the Parish Council at the Village Hall at 7:30pm.

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Parish noticeboard three clear days before the meeting is held.